

Regional Basemap Committee

Draft Meeting Minutes

Thursday ~ June 13, 2024 ~ 10:00 A.M.
Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Technology Services Conference Room
Building C, Second Floor, Suite C220

MEMBERS

Jon Walker, Chair, City of Sparks
Gary Zaepfel, Vice-Chair, Washoe County
Eric Friedlander, City of Reno
Kevin Gorges, NV Energy

Alternates

Sean Chambers, City of Sparks
Paulo Vandenberg, Washoe County
Jacob Fausett, City of Reno
Vacant, NV Energy

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Vice-Chair Zaepfel called the meeting to order at 10:02 a.m. A quorum was established.

PRESENT:

City of Sparks Jon Walker (primary), Sean Chambers (alternate)

Washoe County Gary Zaepfel (primary), Paulo Vandenberg (alternate)

City of Reno Eric Friedlander (primary), Jacob Fausett (alternate)

NV Energy Kevin Gorges (primary)

ALSO PRESENT: Deputy District Attorney Jen Gustafson, Washoe County; Quinn Korbolic, Washoe County

2. INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE [Non-action item]. DDA Jennifer Gustafson

DDA Gustafson gave directions for commenting in the meeting via Teams and telephone.

3. PUBLIC COMMENTS [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. At the discretion of the chair or a majority of the members present during a meeting, the Regional Basemap Committee may also hear public comment during individual agenda items, with such comment likewise limited to three minutes per person. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

There was no response to the call for public comment.

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- 4. APPROVAL OF MARCH 14, 2024, MEETING MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

It was moved by Member Friedlander, seconded by Member Gorges, to approve the March 14, 2024, minutes as submitted. There was no Committee discussion or response to call for public comment. Upon a vote, the motion was approved unanimously.

- 5. BASEMAP COMMITTEE FUND UPDATE** [Non-action item] – An informational update on the status of the Basemap Committee fund. Quinn Korbolic – Washoe County Technology Services.

Quinn Korbolic reviewed the current fund balance, data sales data, and expected revenue/expenses. There was no Committee discussion or response.

#5 Basemap Committee Fund Update

- Fiscal Year 2023/2024 Year-to-date:
 - Balance: \$131,169.84
 - Revenue:
 - Data Sales (FY24): \$8,670
 - Subscription/Membership: \$72,000
 - Paid: \$72,000**
 - Expected: \$0
 - Expected Expenses:
 - Payment to Eagleview - \$72,180.08

Payment	Product
\$90	ORTHOPHOTO
\$240	CONTOURS
\$165	ORTHOPHOTO
\$240	CONTOURS
\$240	CONTOURS
\$330	ORTHOPHOTO
\$240	CONTOURS
\$165	CONTOURS
\$480	CONTOURS
\$90	ORTHO
\$240	CONTOURS
\$165	ORTHO
\$240	CONTOURS
\$165	ORTHO
\$240	CONTOURS
\$240	CONTOURS
\$1,200	CONTOURS
\$165	ORTHO
\$240	CONTOURS
\$165	Ortho
\$240	CONTOURS
\$240	CONTOURS
\$240	CONTOURS
\$240	CONTOURS 240
\$240	CONTOURS
\$240	CONTOURS
\$480	CONTOURS
\$240	CONTOURS
\$210	ORTHOPHOTO
\$240	CONTOURS
\$240	CONTOURS
\$240	CONTOURS
\$8,670	

- 6. UPDATE ON EAGLEVIEW/PICTOMETRY INTERNATIONAL AERIAL IMAGERY THIRD PROJECT** [Non-action item] – An informational status update of the 2023 aerial imagery acquisition project. Gary Zaepfel – Washoe County Technology Services.

Vice Chair Zaepfel reviewed the terms of the current contract for the third flight and stated that the 2023 addendum gives access to the Eagleview platform through May 28, 2025. There was no Committee discussion or response.

- 7. BASEMAP COMMITTEE DATA PRICING** [For Possible Action] – A discussion and possible action to increase the fee customers purchasing 2-foot resolution contour data pay from \$285 per tile to \$320 per tile. Gary Zaepfel – Washoe County Technology

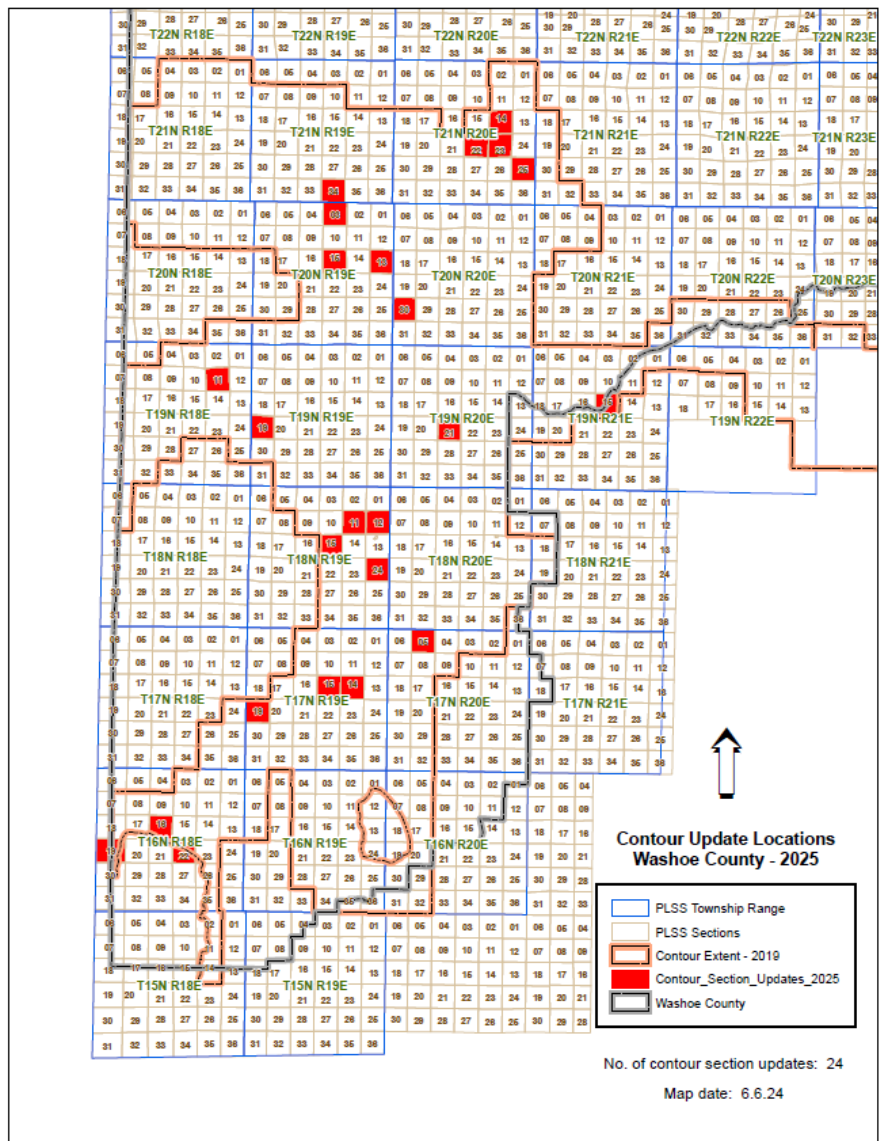
Vice-Chair Zaepfel reviewed the price increases approved in the March 14, 2024 meeting, and noted that a mathematical error needs to be corrected to increase the fee to \$320 per tile. DDA Gustafson requested clarification on the action taken in that meeting. Vice-Chair Zaepfel clarified that the price was increased to \$285 per tile, but the correct amount should be \$320 per tile. DDA Gustafson advised proceeding with a vote to correct the price. Chair Walker called for public comment on the item. There was no public comment. Member Gorges requested clarification that the increase will add to the Basemap Committee Fund and be used for future purchases of flights and data. Vice-Chair Zaepfel confirmed that was correct. Member Gorges moved to increase the fees as written in the item, Member Friedlander seconded the motion. Upon a vote, the motion was approved unanimously.

- 8. DIGITAL ORTHOPHOTOGRAPHY AND ELEVATION DATA** [For Possible Action] – A review, discussion and possible action to select from two options for the next digital orthophotography and elevation data acquisition activity that will begin sometime in the first half of 2025. Options include releasing a Request for Proposal in late summer 2024 seeking a vendor to acquire, prepare, and deliver digital orthophotography and elevation data products in 2025; or amending the 2019 Eagleview contract to include an additional digital orthophotography and elevation data acquisition flight in 2025.

Vice-Chair Zaepfel reviewed the history of photography and contour data acquisitions, stating that the last contour update was in 2019. He shared a presentation on the proposed contour data update. He stated that the options were to extend the current Eagleview contract or go out for a Request for Proposal and investigate other vendors. He further stated that the pricing should the contract be extended would be \$180 per mile, a total of \$265,140 for 1473 square miles of 6 inch resolution orthophotography, with obliques being an extra \$156,000. This quote does not include contours. He stated he will get a firm answer from the Washoe County Assessor's Office if they will continue funding half the cost of the flights. There has been comment from the Assessor's Office that in the future they will only fund the obliques. Chair Walker inquired if Eagleview indicated if the pricing would be different if a new multi-year contract was signed, rather than an extension of the current contract. Vice-Chair stated that he has no information from Eagleview on that but speculates that the cost would be lower. Member Friedlander stated that he would be fine going through the RFP process to see what else is available. Chair Walker inquired if the committee has investigated subscription services. Vice-Chair Zaepfel replied that he can get further clarification from Eagleview regarding that, but that it might be better to go through the RFP process. Chair Walker would like to see pricing from Eagleview on a subscription service as well as clarification of future participation from the Assessor's Office before moving forward with an RFP. He proposed scheduling a special meeting next month to further discuss this item with that information provided. Chair Walker called for public comment on the item. There was no public comment. This item was tabled to a future special meeting.

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9. REGIONALLY SIGNIFICANT DATA [For Possible Action] – A review, discussion, and possible action to designate specific geospatial data including, but not limited to, tax assessor parcels and E911 addresses as regionally significant. Discussion topics may include, but are not limited to, categorizing additional geospatial data that may be considered regionally significant, delineating data maintenance responsibilities, public access availability, and data distribution channels. Quinn Korbolic – Washoe County Technology Services.

Quinn Korbolic commented that this was an ongoing item for the agenda and he has no updates at this time. Chair Walker called for public comment on the item. There was no public comment.

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10. REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, September 12, 2024, at 10:00 a.m.

There was no comment on this item.

11. PUBLIC COMMENT [Non-action item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

There was no response to the call for public comment.

12. ADJOURNMENT [Non-action item]

Chair Walker adjourned the meeting at 10:44 a.m.